



all things
chocolate & *wine*

*An Evening of Exquisite Chocolate Pleasures,
Wine, Music and Art*

2018 Vendor Packet

Tuesday, November 13, 2018

5:30 pm - 8:30 pm

Hilton Hotel & Conference Center

College Station, Texas



All Things Chocolate & Wine

Presented by College Station Noon Lions Club (CSNLC)
November 13, 2018, 5:30 p.m. – 8:30 p.m. // Hilton College Station

EVENT: All Things Chocolate & Wine is a signature event for the College Station Noon Lions Club. The primary purpose of this event is to raise funds for charities that support our children through the showcase of vendors offering products themed around chocolate and wine. Other products expected to appeal to attendees will be accepted.

Attendees will have the opportunity to visit with vendors, sample and buy vendors' products, view demonstrations, learn about pairings of wine and chocolate, taste local wines, enjoy artists while they work, and bid on both silent and live auction items. Tickets to attend the event will be sold for \$20 which includes a souvenir wine glass and a first tasting. Additional wine tasting tickets will be sold separately at the door. A cash bar will also be available.

Proceeds from this event will support the Texas Lions Camp and the Fun for All Playground, charities and projects supported by the College Station Noon Lions Club.

VENUE: Hilton College Station, 801 University Drive East, College Station, Texas 77840

ATTENDANCE: We are expecting 600 to attend the event.

SET UP: Tuesday, November 13, 2018, 2:00 pm – 4:30pm. Assistance will be available from Lions.

LOADING IN AND OUT: The Hilton has ample convenient loading facilities accessed in the back of the building so there should not be a problem with loading and unloading your vehicle whenever you arrive. CSNL will be on hand to provide some assistance. We request that you plan to stay the entire time and break down your booth at the close of the event (8:30pm).

BOOTHS: Booth floor space is approximately 10'x10' at no charge. One table and two chairs will be provided for each booth. An additional 10'x10' booth space may be requested for \$25.00. Additional tables are available at \$5; additional chairs are available at no charge.

BOOTH OPTIONS: There are 3 options for vendors:

1. No charge for food vendors who make an in-kind donation of food and/or beverage **samples for attendees** of chocolate and beverage products they make. Vendors may also sell their products and no additional donation is expected.
2. For non-food vendors selling products, the **donation for the booth is 10% of your sales** (before tax) during the event. Please plan to pay the 10% the evening of the event before you leave. Payment envelopes will be distributed that evening.
3. Vendors not providing food or beverage samples or selling products are asked to pay a **\$50 donation** to the CSNLC.

BOOTH LAYOUT: If your booth layout includes large or tall displays that would hinder a neighboring vendor, we ask that you enclose with your application a layout of your booth to facilitate booth placement. It is our intention to create the most positive experience for all.

ELECTRICITY IN BOOTH: There is a \$25.00 electrical drop charge per vendor for those needing electricity in their booth. You must request the access in your application. Please bring your own suitable extension cords.

ADVERTISING: All Things Chocolate & Wine will be advertised in regional media and in social media, primarily by taking advantage of free television, newspaper and radio opportunities to promote the event, as well as social media including CSNLC's website, Facebook, and member contacts. Accepted vendors may provide digital photos of merchandise to be featured on social media.

SILENT AUCTION DONATION: CSNLC will be conducting a silent auction during the event. Some items reflect Chocolate & Wine themes. Please consider donating an item for the silent auction. It will enhance your presence at the event as the donor. Please let us know if you will be donating an item to the auction ahead of the event so we can prepare.

Please send this application, a signed Vendor Agreement, and a check (if required) for the following items made out to CSNLC to: Vendor Coordinator Carol Binzer, 2320 Kendal Green Circle, College Station, TX 77845. If you have questions or need special arrangements, please call 979-412-1025 or email cdbinzer@gmail.com.

We look forward to having you as a vendor at All Things Chocolate & Wine 2018.

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VENDOR APPLICATION

Business Name: _____

Contact: _____ Phone: _____

Address: _____

City, State, ZIP: _____

Email Address: _____

Website: _____

Choose One Option:

_____ Vendor will make an in-kind donation of food or beverage samples for attendees.

(We are expecting approximately 800 attendees over the three hour event.)

_____ Vendor will make a cash donation at the close of the event equal to 10% of their sales during the event.

_____ Vendor will make a cash donation of \$50 prior to the event and will not be selling items at the event.

Please provide a description of items that will be offered as samples and/or items that will be offered for sale or describe your booth if not offering samples or selling products:

Auction Item:

_____ Check here, if you wish to provide an item for the silent auction or would like more information about doing so and we will contact you.

Please complete the application by indicating your additional requirements:

Vendors not providing food or beverage as samples or selling product: \$50.00 \$ _____

Electricity required in your booth: \$25.00 \$ _____

An additional 10'x10' booth space (1st booth is no charge) \$25.00 \$ _____

Additional tables (one table is provided at no charge) \$ 5.00 each \$ _____

Total Due with Application \$ _____

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VENDOR AGREEMENT

_____, the "Vendor," and the College Station Noon Lions Club (CSNLC) agree to the following terms and conditions related to All Things Chocolate & Wine to be held on November 13, 2018.

1. INDEMNITY AND HOLD HARMLESS AGREEMENT

I/We, _____, the undersigned – binding my/our heirs, executors, administrators, estate, and assigns – do hereby agree to completely and fully indemnify, defend, and hold harmless the College Station Noon Lions Club, its officers, employees, directors, independent contractors, and agents (collectively, the "Indemnitees", or individually, an "Indemnitee") from and against any and all claims, causes of action, and/or liabilities of every kind collectively, "Liabilities") for injury to, or death of, any person or persons or for damage to, or loss of, personal property arising out of or attributed, directly or indirectly, to my/our activities in connection with the All Things Chocolate & Wine event, even if all Liabilities are caused in whole or in part by the negligence of any Indemnitee. I/We assume all risks involved with my/our activities in connection with the All Things Chocolate & Wine event, including the risk of damage to, or theft of, any of my/our business or personal property or inventory, and I waive and relinquish, covenant not to sue, and fully release and forever discharge the Indemnitees from any and all Liabilities whatsoever, at common law or otherwise, that may arise as a result of or in connection with any of my/our activities in connection with the All Things Chocolate & Wine event, even if such Liabilities are caused in whole or in part by the negligence of any Indemnitee.

If this vendor is other than an individual, Vendor certifies, warrants, and represents that the individual whose signature appears below is duly authorized to execute this Agreement on behalf of the firm, corporation, partnership, or other entity who is the Vendor.

2. LICENSES, PERMITS, AND LICENSES

The Vendor agrees to obtain, at its own expense, any licenses or permits which are required for the operation of its trade or business during the term of All Things Chocolate & Wine and to pay all taxes, including all applicable sales taxes, of any nature or kind that may be levied against it as a result of the operation of its trade or business in its contracted space. The Vendor agrees to indemnify and hold harmless the CSNLC against any claims by any person or entity arising out of the Vendor's failure to obtain such licenses or permits or to pay any taxes collected and/or owed relating to the Vendor's business.

3. QUALIFICATION OF BOOTHS & LOCATION AT THE DISCRETION OF THE CSNLC

The CSNLC reserves the right to: (i) determine the eligibility of vendors and booths for the All Things Chocolate & Wine event and to decline the application of, or revoke the agreement with, any prospective vendor or vendor for any reason, (ii) change or modify the layout of the event and/or relocate booths or vendors, (iii) cancel, in whole or in part, the All Things Chocolate & Wine event for any reason; or (iv) change the date, location and duration of the event without any liability to the CSNLC to the Vendor except as provided in Section 5 below.

4. REQUIREMENT OF VENDOR INSURANCE

The Vendor is responsible to insure its own booth, personnel, display and materials from any damage or loss through theft, fire, accident, or other cause and accepts all risks associated with the use of the booth space and its environs. By participating as a Vendor, the Vendor warrants to the CSNLC that it has adequate insurance or has the financial ability to cover any eventuality which might result in legal liability to the vendor or the CSNLC arising out of the Vendor's use of the vendor space/booth or the conduct of the Vendor's business. The Vendor shall not make any claim or demand or take any legal action, whatsoever, against the College Station Noon Lions Club, the All Things Chocolate & Wine sponsors, or the facility in which the event is held, for any loss, damage or injury howsoever caused, to the Vendor, its officers, directors, agents, representatives, and employees or their respective property.

5. REMEDIES IN CASE OF CANCELLATION

The CSNLC reserves the right to cancel the All Things Chocolate & Wine event for any reason, and the vendor expressly agrees that the sole remedy for the vendor is the refund of any booth fee that has been paid by the vendor. In the event the CSNLC cancels the All Things Chocolate & Wine event the vendor expressly agrees to waive any and all causes of action, legal remedies, and/or damages against the CSNLC except for refund of the booth fee paid by vendor.

Executed on the following date: Month _____ Day _____ Year _____

Vendor: _____

By: _____



College Station Noon Lions Club

The CSNLC was chartered in 1951 by Lions Clubs International. Its 190-plus members take the Lions' Motto, "We Serve", seriously, whether by hosting signature events, fundraising, or giving direct service.

The Club's largest ongoing service project is the "I Love America" Fourth of July Celebration. The 2018 celebration was the Club's 58th annual party to celebrate our nation's birthday with fun, food, and fireworks. It is held at the George Bush Presidential Library and Museum and has been for some years. It features the Brazos Valley Symphony as a partner along with fireworks.

For over 50 years, the CSNLC has sold Christmas trees during the holiday season and many families return year after year to purchase the beautiful trees, synonymous with the season. The funds raised from this project help us to support the Texas Lions' Camp, serving children with disabilities, and Kids Sight screening, as well as other Lions charities.

In addition to signature events, the CSNLC has built major civic projects that benefit the community. Club members themselves built the first helicopter landing pad for St. Joseph's Hospital in Bryan. Lions Park, located on University near Tarrow Street, was also a club project.

The Club began laying the groundwork for an all ability playground in 2012. Acting independently, the CSNLC and College Station Rotary approached the City of College Station with the concept the following year. Now both organizations are working together and leading the efforts to bring the idea to reality as the Fun for All Playground to be built in Beachy Park in College Station. CSNLC has met their initial pledge of \$100,000 and continues to find ways to support this project.

CSNLC provides assistance to those less fortunate in our community. Every year the CSNLC pays for eye exams and glasses for those who cannot afford them. The Club has also provided hearing aids and special wheelchairs to children in need. More than 150 youngsters with physical limitations or diabetes have attended the Texas Lions Camp at no charge to their families through the Club's sponsorship. The Club has also sponsored and built three Habitat Houses along with other local Lions clubs.

Along with other local Lions clubs, the College Station Noon Lions sponsors Honoring Our Heroes, a dinner and music show, which is both a service project and a fundraiser. With the help of sponsorship from individuals and businesses, Lions treat local First Responders and their guests to a night out. Additional funds raised are divided between The 100 Club and charities supported by the Lions.

The funds needed to support Lions service projects come from the CSNLC's fundraisers. The Club has provided thousands of dollars of support to various local charities, the Texas Lions Camp, the Lone Star Lions Eye Bank, and Leader Dogs for the Blind, both as a Club and as individual Lions.

Lions clubs exist to empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding. If you would be interested in finding out more about Lions Clubs in general or College Station Noon Lions more specifically, go to <http://csnoonlions.org/>. You can also make contact with Lion Carol Binzer at cdbinzer@gmail.com or 979-412-1025. She will be glad to help you get connected.